

**Value of contracts let by the Scottish Information Commissioner as at: 04/09/2024**

| Supplier  | Description of Service  | Value - per annum unless otherwise stated | Commencement date              | Term     | Expiry/Review Date          |
|---|---|---|--------------------------------|----------|-----------------------------|
| Anderson Strathern                                  | Legal Services  | Variable - rates agreed                   | 05/01/2022                     | 3 years  | 04/01/2025                  |
| Audit Scotland (For Grant Thornton)                 | Annual Report and Accounts annual audits  | £22,500                                   | 01/11/2022                     | 5 years  | Completion of 2026/27 audit |
| Campaign Master                                     | Email mailing software  | £1,800                                    | 01/03/2023                     | 3 years  | 28/02/2026                  |
| Computer Application Services Ltd                   | Case Management System<br>Licence Fees, Support & Maintenance                                 | £43,904                                   | 01/04/2024                     | 1 year   | 31/03/2025                  |
| EDF Energy  | Business electricity supply   | Variable                                  | Ongoing                        | ongoing  | 31/03/2025                  |
| Fife Council  | Environmental Services - provision of blue & landfill bins                                    | £623                                      | 01/04/2024                     | 6 months | 30/09/2024                  |
| Focus Group   | Maintenance of landline telephone system  | £724                                      | 21/03/2024                     | 1 year   | 20/03/2025                  |
| Focus Group   | 28 mobile phone plans   | £6,149                                    | 29/06/2023                     | 2 years  | 28/06/2025                  |
| Howden Insurance                                    | Building Insurance  | £3,492                                    | 17/06/2024                     | 1 year   | 16/06/2025                  |
| Information Commissioner                            | Data Protection Act Registration  | £60.00                                    | 15/01/2024                     | 1 year   | 14/01/2025                  |
| JISC  | Online Surveys  | £1,044                                    | 01/01/2024                     | 1 year   | 31/12/2024                  |
| Life and Progress                                   | Employee Assistance Programme   | £1,503                                    | 01/04/2024                     | 1 year   | 31/03/2025                  |
| Linets (Crown Office and Procurator Fiscal Service) | Legal Database  | £3,582                                    | 01/04/2024                     | 1 year   | 31/03/2025                  |
| Marsh Commercial                                    | Certificate of Employers' Liability Insurance<br>Contents Insurance<br>Works of Art Insurance | £1,306                                    | 14/08/2024                     | 1 year   | 07/08/2025                  |
| Marsh Commercial                                    | Travel Insurance for staff  | £410                                      | 01/06/2024                     | 1 year   | 31/05/2025                  |
| Microsys Solutions                                  | IT Support & Maintenance  | £17,400                                   | 01/03/2023                     | 2 years  | 28/02/2025                  |
| Julie Murphy Chartered Accountant                   | Preparation of Annual Accounts  | £70 per hour plus expenses                | 08/05/2018                     | ongoing  | ongoing                     |
| Messrs Murray & Donald                              | Lease of Office Premises  | £54,000 (subject to 5-yearly review)      | 19/05/20<br>(lease extension ) | 21 years | 16/01/2041                  |
| Newsdirect (UK)Ltd                                  | Parliamentary monitoring service  | £1,440                                    | 01/04/2024                     | 1 year   | 31/03/2025                  |
| Newspaper Licensing Agency                          | Newspaper Licence   | £2,902                                    | 07/11/2023                     | 1 year   | 06/11/2024                  |
| PHS Group Plc                                       | Washroom facilities   | £401                                      | 29/10/2022                     | 3 years  | 28/10/2025                  |

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|--------------------------------------|--|---|-------------------|--------------------|--------------------|
| Precise Media Monitoring Ltd         | Media monitoring service   | Variable - rates agreed                   | 07/11/2021        | 3 year             | 06/11/2024         |
| Pulsant                              | Broadband service  | £1,242                                    | 09/04/2024        | 1 year             | 08/04/2025         |
| Ricoh UK Ltd                         | MFD Rental   | £1,154                                    | 04/012/2023       | 3 year             | 03/12/2026         |
| Sage                                 | Sage Cover   | £2,700                                    | 01/06/2024        | 1 year             | 31/05/2025         |
| Shredall                             | Confidential destruction of waste  | Variable - est £652 annually              | 28/08/2021        | ongoing            | 28/08/2025         |
| TCFM                                 | Cleaning services  | £20,271                                   | 15/03/2021        | 1 year + extension | 14/03/2025         |
| Total Gas & Power Ltd                | Business gas supply  | Variable - est £3,000 annually            | 08/09/2010        | Ongoing            | 31/03/2025         |
| The Union Advertising Agency Limited | Website Hosting and Maintenance Services                                 | £4,032                                    | 07/04/2024        | 1 year             | 06/04/2025         |
| Virtual Cabinet                      | Document Management System Support and Maintenance Contract              | £4,842                                    | 01/04/2024        | 1 year             | 31/03/2025         |
| Worknest                             | Advice on Employment Law, HR Support and advice on Health and Safety Law | £6,905                                    | 27/05/2024        | 1 year             | 26/05/2025         |
| Worknest                             | Employment Practices Liability Insurance                                 | £677                                      | 27/05/2024        | 1 year             | 26/05/2025         |