

Agenda for Quarterly Senior Management Team Meeting

Q3 2025-26 Tuesday 20th January 2026, 14:00 - Alexander

Standing Items

1. Minutes, action points update and matters outstanding (ALL)
2. Finance (HOBS)
3. Human Resourcing (ALL)
 - 3.1. Workforce monitoring report (DH to create)
4. Rights Requests (HOBS)
5. Investigations Performance (HOE)
6. Operational Plan 2025/26 and Monitoring Report (ALL)
7. Interventions (HOPI)
8. Strategic Risk Register (ALL)
9. Operational Risk Register (ALL)

Additional Items

10. Employment Policy Update (HOBS)
11. Publication Scheme (Commissioner) Assurance (HOBS)
12. Progress report on process review of Quality Assurance – Investigations (HOE)
13. Biodiversity report (every 3 years, due 26/27)
14. Sexual Harassment Prevention Action Plan (HOBS)
15. Staff Equalities Monitoring Paper (HOBS)
16. Annual Leave payment discussion paper (HOBS)
17. Proposal to establish a managers group (HOBS)

AOB

18. AOB