

Monthly Senior Management Team Meeting Agenda

November and December MSMTM 2025-26

Tuesday 16 December 2025 1400 Alexander

Standing Items

1. Minutes (ALL)
2. Financial Summary (HOBS)
3. Human Resourcing (ALL)
4. Operational Risk Register (ALL)

Additional Items

5. Key documents – outstanding, due and not completed (ALL)
6. Key documents – Quality Assurance and Procedures: Enquiries (ALL)
7. Internal audit - building security management response (HOBS)
8. Applicant survey feedback (HOE)

AOB

9. External audit (HOBS)
10. Rent review (ALL)