

Agenda – March Monthly Senior Management Team Meeting

16/04/2026 10:00 – Alexander

Standing Items

1. Minutes, action points update and matters outstanding (ALL)
2. Finance Report (HOBS)
3. Human Resourcing (ALL)
 - 35 hour working week
 - additional public holiday
4. Operational Risk Register (ALL)

Additional Items

5. Employment Policy Update * (HOBS)
6. Draft Employee Handbook (HOBS)
7. Sharepoint / iTrain (HOBS)
8. Occupational Health Self Referral Process (HOBS)
9. Xero Assurance (HOBS)
10. Monitoring mailboxes (ALL)
11. Digital strategy 26/27 (DH)
12. Legal Services Contract (EM)
13. Planned travel for 26/27 (travel insurance renewal) (ALL)

AOB

- 14.

* deferred from Q3 QSMTM / Feb MSMTM